

CEA Members: Remember your 20-21 PD benefits!

\$1209

You receive **\$1209.50** (prorated by FTE) on your March paycheck.

This is an
OFFSET
payment

This money is intended to **offset costs you incur** for registration fees, lodging, food, travel, or tuition related to your **ongoing professional learning**.

**NO
PRE-APPROVAL
TRACKING or REIMBURSEMENT
REQUIRED**

14 Hours

You are entitled to **up to 14 hours of pay** (prorated by FTE) for attending beyond-the-contract day professional learning of your choice.

This applies to classes, workshops, or trainings offered by
ANY REPUTABLE ORGANIZATION
in addition to our district offerings

If you attend district offerings, simply *sign in on the orange sheet* and you'll be paid!

If you attend offerings from the ESD, OSPI, or any other reputable education training organization, use the form found [HERE](#).

One Day

You are entitled to **one day of Self-Directed PD Leave** (prorated by FTE and is **accumulative**) for attending conferences, trainings, or workshops occurring during the workday.

This day can be used for:

- **Conferences**
- **Trainings**
- **Workshops**

that occur during your work day and require you to be away from your assigned duties.

This day **cannot** be used for:

- *Travel to/from a conference or workshop*
- *Planning or team meetings*
- *Curriculum development*

Put your absence in AESOP as far in advance as possible!!
Use the code "*Cert Self-Direct PD.*"