

MEMORANDUM OF UNDERSTANDING

Between
The Camas Education Association
and
The Camas School District

The Camas Education Association (CEA) and the Camas School District (CSD) agree to pilot two elementary schools (Helen Baller and Prune Hill) in a switch from three (3) trimesters to two (2) semesters for the 2022-23 school year. The following provisions will take effect:

1. An Elementary Semester district Committee will be established and will strive to include an administrator from Helen Baller and Prune Hill, the Association president or designee, a specialist from Helen Baller and Prune Hill, a special services educator from one of those schools, and a teacher from each of those schools representing the following grade level spans: K-2 and 3-5.
2. The Elementary Semester Committee will meet at least three times throughout the year to discuss current progress. Release time and/or compensation will be granted for these meetings as needed.
3. The Elementary Semester Committee will create a form to be sent to families prior to Spring Break that gives a brief description (numerical or narrative) of each students' progress in meeting math, ela, and behavior expectations. This form will serve as a notice for spring conferences (see Section 2.09(c)6 below).
4. The Elementary Semester Committee will provide communication to families at Helen Baller and Prune Hill regarding the change to semesters for this pilot program for the 2022-23 school year.
5. Following multiple check-ins, the Elementary Semester Committee will make recommendations to the Association and District, which may include moving forward with semesters for all elementary schools. Feedback will also be solicited from families at Helen Baller and Prune Hill about impacts of this pilot.
6. For the pilot, conferences and reporting periods will be as follows:
 - a. November conferences as specified in CBA
 - b. Teachers will update families regarding student progress toward academic and behavior goals as needed through Parent Square, phone calls, emails, and/or other modes of communication.
 - c. Spring conferences as specified in Section 2.09(c)6 below
7. The following changes to the Collective Bargaining Unit (CBA) will be in effect for the 2022-23 school year for Helen Baller and Prune Hill ONLY:

Section 2.09 Calendar

(c) K-5 Conferences

6. For the 2022-23 school year, Helen Baller and Prune Hill will pilot a switch from trimesters to semesters. To maintain contact with families, each classroom teacher of those two schools will schedule

additional conferences as needed or by administrative or parent request during the months of March or April. These conferences will be held in-person, over the phone, or via video conferencing and will take place during contracted time such as before school, after school, or early Wednesday dismissals. If a family can only meet outside of contracted time, the teacher will work with their administrator to plan for flex time and/or compensation.

Section 4.02 Class Size

(d) Elementary Music and PE

1. Assignment:

v. A Music or PE specialist, together with the Association, may agree to the following section overload remedies:

- a. A stipend of ~~\$400~~ **\$600** per section, per ~~grading-report card~~ period.
- b. Up to ~~two~~ **three** release days per section, per ~~grading-report card~~ period.
- c. \$400 toward the purchase of materials, per ~~grading-report card~~ period.

Section 4.04 Class Size Overload Options

(a) Should overload result where children of District employees have been allowed into the classroom based on a boundary exception, in lieu of the remedies below, the teacher of that student shall be entitled to receive one release day per trimester (elementary **except for Helen Baller and Prune Hill**, and middle school), per semester (Camas HS/Discovery/**Helen Baller/Prune Hill**) and per quarter (Hayes Freedom HS).

Agreed to on this day of May 23, 2022.

FOR THE ASSOCIATION:

Original Signature on File

Michelle Houle, CEA President

FOR THE DISTRICT:

Original Signature on File

Doug Hood, Interim Superintendent
on behalf of the Board of Directors